

Return of Organization Exempt From Income Tax — sample for the fiscal year ended 30 June 2023

Sawmill Free Clinic · EIN 00-0000008 · fiscal year 1 July 2022 – 30 June 2023 · 501(c)(3) public charity (sample)

What this document is

A sample that follows the shape of a Form 990 so that a demonstration website has something real-looking to publish. The organization, the people and every figure are invented; an EIN beginning 00 cannot belong to any real organization. It is not a filing, was never filed, and must not be presented as one. It contains no information about any patient, because there are none.

PART I · SUMMARY

LINE		PRIOR YEAR	CURRENT YEAR
8	Contributions and grants (foundations, individuals, congregations and civic groups, the fall dinner)	—	\$455,000
8	Hospital community-benefit grant	—	\$140,000
9	Program service revenue (patients pay nothing)	—	\$0
11	Other revenue (interest, refunds, small contracts)	—	\$37,000
12	Total revenue	—	\$632,000
15	Salaries, other compensation, employee benefits (four staff)	—	\$289,000
17	Other expenses (medications and supplies purchased, labs, the building, administration, fundraising, credentialing)	—	\$336,000
18	Total expenses	—	\$625,000
20	Net assets, beginning of year		\$168,400
22	Net assets, end of year		\$175,400

Donated medication received through manufacturers' patient-assistance programs, valued at the manufacturers' stated wholesale price on the day it was dispensed, was **\$1,390,000** (prior year —). It is reported as a non-cash contribution in Schedule M of this sample and is **not** included in the revenue or expense totals above, so that the cash figures read the same on the website and here. Volunteer clinician hours (5,500) are counted, not valued.

Part IX · Statement of functional expenses — sample for FY2023

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	TOTAL PROGRAM MANAGEMENT FUNDRAISING			
Staff — executive director, clinic manager, nurse, patient navigator	\$289,000	\$225,400.0	\$63,600.0	—
Medications and supplies purchased	\$97,000	\$97,000	—	—
Laboratory and diagnostics (hospital laboratory contract)	\$76,000	\$76,000	—	—
The building — rent, utilities, insurance	\$68,000	\$57,800.0	\$10,200.0	—
Administration — bookkeeping, the review, software	\$52,000	—	\$52,000	—
Fundraising — the fall dinner, the spring letter, grant writing	\$24,000	—	—	\$24,000
Volunteer credentialing and training	\$19,000	\$19,000	—	—
Total functional expenses	\$625,000			

PART VII · COMPENSATION (SAMPLE)

Four paid staff; about sixty volunteer clinicians and forty other volunteers, none of whom is paid. The eleven board members are volunteers and receive nothing. Names are omitted from this sample because every person connected with this organization is invented.

SCHEDULE M · NON-CASH CONTRIBUTIONS (SAMPLE)

Donated medication: \$1,390,000, valued at the manufacturers' stated wholesale price on the day dispensed, from the medication-room log. No donated services are valued.

Part III · Program service accomplishments — sample for FY2023

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MISSION

Free medical care, by volunteer clinicians, for people in Sawmill County who have no health insurance and cannot get Medicaid or Medicare, at hours that fit around work.

PROGRAM 1 · CLINIC SESSIONS

Primary care and chronic-condition care on Monday and Wednesday evenings and Thursday mornings. In FY2023, 1,260 patients made 4,600 visits; the cash cost per visit was \$128 (total expenses divided by visits, donated medication excluded, volunteer time not valued). Every visit was free to the patient.

PROGRAM 2 · MEDICATIONS, LABS AND REFERRALS

Medication through manufacturers' patient-assistance programs (\$1,390,000 at wholesale value, see Schedule M) filled from the clinic's own medication room; laboratory tests drawn on Thursdays and run under the hospital laboratory contract; referrals to specialists in the county who see clinic patients without charge.

PROGRAM 3 · DENTAL DAYS

Four Saturdays in FY2023, 96 patients seen by volunteer dentists and hygienists: extractions, fillings, cleanings when there was time.

VOLUNTEERS

5,500 clinician hours signed in on the session sheets. Every volunteer clinician holds a current licence checked against the state board, and clinicians are sponsored for federal malpractice coverage under HRSA's Free Clinics FTCA program where eligible. The clinic reports the rule; it does not advise on it.

PUBLIC DISCLOSURE

The three most recent returns and the exemption letter are published on the clinic's website and available on request.